

PROGRAMS

Pg. 13 **Business Management AAS Degree**D132 should read:B132 Computer Applications and Business
Systems Concepts

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Pg. 15 **Criminal Justice AAS Degree**Add two Career Opportunities:

• Peace Officer • Law Enforcement

COURSE DESCRIPTIONS

B095 Combined Basic and Intermediate AlgebraPrerequisite should read:

Prerequisite: Passing grade in Geometry or placement determined by placement test score.

D132 Computer Applications and Business Systems ConceptsTitle and number should read:**B132 Computer Applications and Business Systems Concepts****G142 Introduction to Sociology**Course description should read:

A study of society, including the rules, interactions and cultural patterns that organize everyday life. Includes the analysis of social conflict, the structure and function of institutions, the dynamics of individual and group interactions, social stratification and interactions among diverse groups of people.

G160 General Education StatisticsPrerequisite should read:

Prerequisite: Passing grade in Foundations coursework or placement determined by placement test score.

G161 Quantitative LiteracyPrerequisite should read:

Prerequisite: Passing grade in Foundations coursework or placement determined by placement test score.

G230 Introduction to LiteratureCourse description should read:

This course offers an introduction to the most common literary genres: Fiction, poetry, drama, and literary non-fiction. Students will study the basic elements of each genre, learn how to compare genres, become familiar with sample texts that illustrate the particularities of each genre,

and practice the skills of analyzing and writing about literary texts.

Reading and analysis of texts will include a variety of literary forms and periods. Students will engage in approaches to determining literary meaning, form, and value.

J100 Introduction to Criminal JusticePrerequisite should read:

Prerequisite: none

J116 Case ManagementPrerequisite should read:

Prerequisite: Introduction to Criminal Justice or Introduction to Human Services

J205 Juvenile JusticePrerequisite should read:

Prerequisite: Introduction to Criminal Justice or Introduction to Human Services

J211 Counseling ClientsPrerequisite should read:

Prerequisite: Introduction to Criminal Justice or Introduction to Human Services

PL110 Introduction to Legal ResearchPrerequisite should read:

Co-requisite: Introduction to Law and the Legal System

PL219 Law Office TechnologyPrerequisite should read:

Prerequisite: Introduction to Law and the Legal System

ACADEMIC INFORMATION AND COLLEGE POLICIES

Pg. 29 **Foundation Courses Timeframe**First sentence should read:

To help ensure student success, and that Rasmussen College is using the STEP placement test to its fullest potential, students who need foundation courses must complete all of those courses in their first four quarters.

Pg. 30 **Transfer Credit Policy**8g should read:

8g. For courses that are not part of a conferred degree to be considered for transfer, credits for major/core courses completed at other institutions must have been earned within the previous ten years of the transfer request date; for courses that are part of a conferred degree that are applicable to the program in which the student enrolls, the time restriction may be waived. Credits in information technology or computer science/computer applications completed at other institutions must have been earned within the previous five years of the transfer request date. Credits in nursing completed at other institutions or at Rasmussen College must have been earned within the previous one year of the transfer request date. General education credits may be considered for transfer regardless of completion date. General education courses that are included as part of a program major/core are to be considered as general education credits for purposes of transfer.

Pg. 31 **Transcripts**Policy should read:

Official transcripts of credits will be given to students when all tuition obligations have been met.

A fee of \$5.00 is charged for each official transcript. This fee is charged to all students requesting an academic transcript with exception to graduates and completers.

The institution reserves the right to withhold official academic transcripts from students under certain circumstances such as having an outstanding financial obligation to the College.

Pg. 31 **Academic Misconduct Policy**Fourth paragraph should read:

The administration reserves the right to expel a student from the College if there are more than two offenses. These offenses can be from two different courses, or from the same course in the same quarter. Aiding and abetting in cheating is considered as grave as initiating the cheating, and will be treated in the same manner.

Pg. 32 **Residency Requirements for Online Programs**Should read:

The Oral Communication course requires residential experiences in order to reinforce and extend student learning. Students in online programs must therefore satisfy a residency requirement for this course. Residency sessions will be scheduled during the third and eighth weeks of the quarter in which the student is enrolled in Oral Communication. The campus may schedule sessions on weekday evenings or weekends, depending on availability. Please contact your campus for exact dates and times.

Attendance at these sessions is required. The cost of travel and any associated activities is the responsibility of the student.

Pg. 37 **Accreditation**Statement on Surgical Technologist accreditation should read:

The Surgical Technologist AAS program at the Brooklyn Park and St. Cloud campuses is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org), upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA).

- Commission on Accreditation of Allied Health Education Programs (CAAHEP)
1361 Park Street
Clearwater, FL 33756
(727) 210-2350
www.caahep.org

COLLEGE FACULTY AND STAFF

ACADEMIC ADMINISTRATION

Remove:

Claudia Fortney Mankato

Add:

Seth Berg, Manager of Student Learning Eden Prairie
M.F.A., Bowling Green State University
B.A., University of Toledo

Caroline Gulbrandsen Rockford
 Dean of Faculty
M.Ed., Florida Atlantic University
B.A., University of South Florida

The following individuals should read:

Shawn Schulte Brooklyn Park
 Dean of Student Learning
M.S., B.S., University of Minnesota – Twin Cities

CAMPUS ADMINISTRATION

Remove:

Dean Fredericks Mankato
 Robin Robotcek St. Cloud

Add:

Angie Wood Aurora
 Director of Campus Operations
M.B.A., B.A., Benedictine University

Juliana Klocek Green Bay
 Director of Campus Operations
M.B.A., West Virginia Wesleyan College
B.A., John Carroll University

Kathy Clifford Mankato
 Director of Campus Operations
B.A., Minnesota State University – Mankato

Sue Williams, Campus Director Wausau
B.S., University of Wisconsin – Eau Claire

Bill Panella Wausau
 Director of Campus Operations
M.B.A., Clarkson University
B.A., Central Michigan University

Lynne Croteau Online
 Campus Director (Florida)
M.B.A., M.H.R.M., B.S., DeVry University

Dena Tuschen Online
 Director of Campus Operations (Minnesota)
B.A., University of Minnesota – Duluth

The following individuals should read:

Jodi Black → Jalowitz Lake Elmo
 Director of Campus Operations
M.Ed., Ohio University
B.S., University of Wisconsin

Jon P. Peterson Online
 Campus Director (Minnesota)
B.S., University of St. Thomas

Seth Grimes Online
 Director of Campus Operations → (Florida)
M.B.A., Benedictine University
B.S., University of Alabama

ADMINISTRATIVE SUPPORT

Remove:

Lynnette Butler Lake Elmo
 Stacy LaVigne St. Cloud

Add:

Diane Nemitz, College Registrar Twin Cities
M.A., Concordia University
B.A., University of St. Thomas

Sarah Van Hoof Aurora
 Administrative Assistant
B.S., University of Wisconsin – Green Bay
A.A.S., University of Wisconsin – Fox Valley

Suzanne Hoefs, Schedule Coordinator Lake Elmo
B.A., University of St. Thomas

David Norine, Schedule Coordinator Lake Elmo
B.A., St. John's University

Claudia Fortney, Schedule Coordinator Mankato
B.S., A.A., Minnesota State University – Mankato

Suzanne Affrunti Rockford
 Administrative Assistant
A.A.S., Triton College

Susie Bieniek, Registrar St. Cloud
B.S., Concordia University

Jonna Gruenes, Schedule Coordinator St. Cloud
B.A., College of St. Benedict

The following individuals should read:

Tammy Deppe Green Bay
 Administrative Assistant → Schedule Coordinator
B.A., St. Norbert College

SCHOOL OF ALLIED HEALTHRemove:

Carla Offhaus Aurora
 Angela Mason Lake Elmo

Add:

Linda Kennedy Aurora
 Health Information Technician Program Coordinator
M.B.A., Benedictine University
B.S., University of Illinois – Chicago

The following individuals should read:

Lorrie Laurin, MT (ASCP) Twin Cities
 Director, School of Allied Health
B.A., Carthage College

Tammy Renner, MS, MT (ASCP) Twin Cities
 Medical Laboratory Technician Program Director
M.S., University of North Dakota
B.S., Minot State University

Sarah Rodarte, CMT Rockford
A.A.S., McHenry County College
Diploma, Chicago School of Massage Therapy

SCHOOL OF BUSINESSAdd:

Carla Offhaus, CST Aurora
D.C., National College of Chiropractic
M.B.A., American Intercontinental University
Certificate, Wauaubsee Community College

The following individuals should read:

Drew Dresden Aurora
M.A.F.M., DeVry University
B.S., Illinois State University

SCHOOL OF EDUCATIONAdd:

Kelly Kist Online
 Early Childhood Education Program Coordinator
B.A., Pacific Oaks College
A.S., Santa Barbara City College

The following individuals should read:

Tracy Tepley Brooklyn Park
 Early Childhood Education Program Coordinator
M.A., B.A., North Dakota State University

SCHOOL OF JUSTICE STUDIESAdd:

Jason Weber Eden Prairie
M.A., Concordia University
B.S., Evangel University

Emily Little Lake Elmo
M.S., B.S., St. Cloud State University

SCHOOL OF NURSINGRemove:

John Menez Brooklyn Park
 Pamela Stellmach St. Cloud

Add:

Ruth Haugen Brooklyn Park
M.S.N., Minnesota State University
B.S.N., Augsburg College
A.S.N., Rochester State Junior College

Deborah Matzke-Lewis, RN Mankato
B.S.N., Mankato State University

Laura Rydholm Mankato
M.S., University of Minnesota
B.S.N., Gustavus Adolphus College

Elizabeth Krauss St. Cloud
M.S.N., Clarkson College
B.A., College of St. Catherine

The following individuals should read:

Dana Feld, RN, Dean of Nursing Brooklyn Park → Eagan
M.S., University of Minnesota
B.E.S., St. Cloud State University

SCHOOL OF TECHNOLOGY AND DESIGNRemove:

Stacy Kvernmo Aurora

Add:

Edward Peterson Rockford
M.I.T., American Intercontinental University
B.A., Judson University
A.A.S., Rockford Business College

The following individuals should read:

Joseph Wolz, MOAS Aurora
M.A., B.A., Southern Illinois University

GENERAL EDUCATION AND DEVELOPMENTAL EDUCATION

Remove:

Seth Berg	Eden Prairie
Barb Anderson	Rockford
Luis Rodriguez	Rockford
Erin Werthman	Rockford
Tim Whitham	Rockford

The following individuals should read:

Jason Loewen	Eden Prairie/Lake Elmo → Lake Elmo
	<i>M.S., B.S., University of Minnesota – Twin Cities</i>

LIBRARY AND LEARNING CENTER

Remove:

Jen Fong	Aurora
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Add:

Adrienne DeSalvo	Aurora
Learning Center Coordinator	
	<i>M.A., Northern Michigan University</i>
	<i>B.A., Michigan State University</i>
Dawn Sommers , Assistant Librarian	Eagan
	<i>M.L.I.S., College of St. Catherine</i>
	<i>B.A., University of St. Thomas</i>
Cynthia Reynolds , Reference Librarian	Rockford
	<i>M.L.I.S., University of Illinois – Urbana/Champaign</i>
	<i>B.S., Illinois State University</i>
Jon Mladic	Rockford
Learning Center Coordinator	
	<i>B.A., Illinois Wesleyan University</i>
Beth Marie Gooding	Online
Reference Librarian	
	<i>M.S., M.L.S., Indiana University</i>
	<i>B.A., University of Iowa</i>

The following individuals should read:

Dennis M. Johnson	Lake Elmo
Reference Librarian	
	<i>M.L.I.S., Dominican University</i>
	<i>B.A., Winona State University</i>
Stephanie Krucher → Kane	Mankato
Learning Center Coordinator	
	<i>M.A., Minnesota State University – Mankato</i>
	<i>B.A., Nyack College</i>

CAREER SERVICES

Add:

Emily Simon , Career Services Advisor	St. Cloud
	<i>M.S., St. Cloud State University</i>
	<i>B.A., Southwest Minnesota State University</i>

ADMISSIONS

Remove:

Juliana Klocek	Green Bay
Kathy Clifford	Mankato
Dan Buesgens	Online

Add:

Stephen Brown	Twin Cities
National Director of Corporate Development	
	<i>B.S., University of Dayton</i>
J. Christopher Phillips	Twin Cities
National Director of Admissions	
	<i>B.A., University of Wisconsin – Madison</i>
Matthew McIntosh	Brooklyn Park
Director of Admissions	
	<i>B.A., University of Minnesota</i>
Mark Taggart , Director of Admissions	Green Bay
	<i>B.A., University of Wisconsin – Green Bay</i>
Patrick Green , Director of Admissions	Lake Elmo
	<i>B.A., College of St. Scholastica</i>
Timothy Fritche	Mankato
Director of Admissions	
	<i>B.S., University of Wisconsin</i>
Trisha L. Wills , Director of Admissions	Rockford
	<i>M.B.A., Colorado Technical University</i>
	<i>B.S., University of Illinois – Urbana/Champaign</i>
Scott Dawson , Director of Admissions	St. Cloud
	<i>B.S., Rasmussen College</i>
Patrick Schmidt	Wausau
Director of Admissions	
	<i>B.A., Judson University</i>
Kevin Roberts , Director of Admissions	Online
	<i>B.S., University of South Dakota</i>

The following individuals should read:

Tony Perez , Director of Admissions	Aurora
	<i>M.B.A., B.A., Aurora University</i>
	<i>A.A.S., Harper College</i>

STUDENT SERVICES

Remove:

Bridget Spencer Mankato
 Carrie Daninhirsch Online

Add:

Dean Fredericks Mankato
 Director of Student Services
A.A.S., Rasmussen College

Matthew Strum Mankato
 Student Services Coordinator
B.A., Luther College

Rebecca Rudolph Rockford
 Scheduler and Academic Advisor
B.A., University of Wisconsin – Whitewater

The following individuals should read:

Angela Craig, Student Services Advisor Eden Prairie → Eagan
B.A., Fort Lewis College

Jamie Hauer, Student Scheduler Eden Prairie → Eagan
M.S., Argosy University
B.A., Carroll College

Jeff Laing Online
 Student Services Coordinator → Academic Advisor
A.S., Full Sail Real World Education

STUDENT FINANCIAL SERVICES

Remove:

Kyle Ingebrigtsen Brooklyn Park
 Tammy Greig Rockford

Add:

Charmaine Merritt Twin Cities
 Bench Director of Student Financial Services
B.A., Metropolitan State University

Rania Henry Aurora
 Financial Planning Coordinator
M.B.A., B.A., Benedictine University

Christina Ritter Brooklyn Park
 Financial Planning Coordinator
B.A., Alverno College

Michelle Sykora Lake Elmo
 Financial Planning Coordinator
A.A.S., Rasmussen College

Michelle Ahrendt Mankato
 Director of Student Financial Services
A.A.S., Rasmussen College

Andrew F. Byrnes Rockford
 Student Accounts Manager

B.S., Northern Illinois University
A.S., Highland Community College

Amy Gustafson, Financial Aid Officer Rockford
B.A., Western Illinois University

Valerie Jensen Rockford
 Financial Planning Coordinator
B.S., University of Wisconsin – Madison

Stacy LaVigne St. Cloud
 Financial Planning Coordinator
B.S., Southwest State University

Aaron Peterson, Financial Aid Officer St. Cloud
B.S., St. Cloud State University

The following individuals should read:

Kate Lauer, Financial Aid Officer St. Cloud
B.S., A.A.S., Rasmussen College

Amy Wentland St. Cloud
 Financial Planning Coordinator

Ashley Croley → Croly Online
B.A., B.S., Stetson University