PROGRAMS

Pg. 8 Massage Therapy AAS Degree
Massage Therapy requirement should read:
Length of Program
- 7 Quarters Full-Time
- 11 Quarters Part-Time

Pg. 9 Medical Assisting AAS Degree
Mathematics requirement should read:
Mathematics (Select one)
G160  General Education Statistics  4
G161  Quantitative Literacy  4

Pg. 13 Business Management AAS Degree
D132 should read:
B132  Computer Applications and Business Systems Concepts  3

Pg. 15 Criminal Justice AAS Degree
Add two Career Opportunities:
- Peace Officer
- Law Enforcement

Business Management BS Degree Program
See page 12 of Addendum for details.
COURSE DESCRIPTIONS

CHANGE “COURSE DESCRIPTIONS” SECTION TO READ:

B095 Combined Basic and Intermediate Algebra (pg. 19)
Prerequisite should read:
Prerequisite: Passing grade in Geometry or placement determined by placement test score.

D132 Computer Applications and Business Systems Concepts (pg. 21)
Title and number should read:
B132 Computer Applications and Business Systems Concepts

G142 Introduction to Sociology (pg. 22)
Course description should read:
A study of society, including the rules, interactions and cultural patterns that organize everyday life. Includes the analysis of social conflict, the structure and function of institutions, the dynamics of individual and group interactions, social stratification and interactions among diverse groups of people.

G160 General Education Statistics (pg. 22)
Course description should read:
The general education statistics course provides students with an opportunity to acquire a reasonable level of statistical literacy and thus expand their base for understanding a variety of work-related, societal, and personal problems and statistical approaches to solutions of these problems. The main objective of the course is the development of statistical reasoning. Detailed techniques of statistical analysis and the mathematical development of statistical procedures are not emphasized.

Prerequisite should read:
Prerequisite: Passing grade in Foundations coursework or placement determined by placement test score.

G161 Quantitative Literacy (pg. 22)
Prerequisite should read:
Prerequisite: Passing grade in Foundations coursework or placement determined by placement test score.

G230 Introduction to Literature (pg. 22)
Course description should read:
This course offers an introduction to the most common literary genres: Fiction, poetry, drama, and literary non-fiction. Students will study the basic elements of each genre, learn how to compare genres, become familiar with sample texts that illustrate the particularities of each genre, and practice the skills of analyzing and writing about literary texts.

Reading and analysis of texts will include a variety of literary forms and periods. Students will engage in approaches to determining literary meaning, form, and value.

J100 Introduction to Criminal Justice (pg. 22)
Prerequisite should read:
Prerequisite: none

J116 Case Management (pg. 22)
Prerequisite should read:
Prerequisite: Introduction to Criminal Justice or Introduction to Human Services

J205 Juvenile Justice (pg. 22)
Prerequisite should read:
Prerequisite: Introduction to Criminal Justice or Introduction to Human Services

J211 Counseling Clients (pg. 22)
Prerequisite should read:
Prerequisite: Introduction to Criminal Justice or Introduction to Human Services

MA230 Medical Assistant Externship (pg. 24)
Prerequisite should read:
Prerequisites: Laboratory Skills for Medical Assisting; all core medical classes completed
Note: During the MA Externship, the only course(s) a student should have in conjunction with the externship is Career Development and/or a General Education course, and these must be online due to the strict nature of an externship schedule.

MA241 Human Anatomy and Physiology I (pg. 24)
Course description should read:
A study of the structure and function of the human body. A body system approach to learning will include the integumentary, skeletal, muscular, nervous, sensory, and endocrine systems. Students will complete laboratory exercises coordinated with course content and will include

June 2010
microscopic observation, experimentation, dissection activities and study of anatomical models.

NM211 Introduction to Computer Graphics (pg. 26)
Change spelling error in first sentence to read:
This course gives students an overview . . .

PL10 Introduction to Legal Research (pg. 26)
Prerequisite should read:
Co-requisite: Introduction to Law and the Legal System

PL219 Law Office Technology (pg. 27)
Prerequisite should read:
Prerequisite: Introduction to Law and the Legal System
ACADEMIC INFORMATION AND COLLEGE POLICIES

Remove:
Residency Requirements for Online Programs (pg. 32)

Add policy:
2+2 Matriculation
Students who have completed an associate’s degree from an accredited institution may enroll in a Rasmussen College bachelor’s degree in the same program area (i.e., business degrees are required for business, accounting for accounting, criminal justice / law enforcement for criminal justice) with immediate junior-level standing. A block of 90 quarter credits for graduates from other accredited institutions or the number of credits earned from Rasmussen College graduates—minus any credits needed because of prerequisites or program emphasis that are lacking—will be posted in the student’s academic transcript upon enrollment. Students who have not completed emphasis courses or prerequisite courses for junior- or senior-level coursework may be required to complete the emphasis courses or prerequisites, depending on the applicability of their prior coursework. Students must complete the required number of total credits, including all emphasis credits, to graduate from the bachelor’s degree program.

Add policy:
Medical Assisting Program Enrollment (Rockford only):
Beginning in February 2010 enrollment will be limited to 24 full-time students each quarter in the Medical Assisting Program. Students must complete their Medical Assisting cohort courses during the day; foundations and general education courses may be taken online or in the evening. In order to ensure appropriate progression through the program, Medical Assisting Students must maintain a schedule of at least three courses per quarter unless the student has received transfer credits upon admission into the program.

Add policy:
Massage Therapy Program Enrollment (Rockford only):
Students enrolled in the Massage Therapy program must complete their program within the Length of Program set out in the college catalog. The Massage Therapy program admits students in January, April, July, and October only.

Each cohort is limited to a maximum of 20 students. Space is available on a first-come, first-served basis. Students who are not included in the cohort of their choice may choose to be added to a waitlist for the next program start. Courses can be taken online whenever possible, however, all residential courses will be taken according to cohort start date. Cohorts starting in April and October must complete their residential coursework during the day; cohorts starting in January and July must complete their residential coursework during the evening.

Add policy:
Early Childhood Education AAS Degree and Business Management Bachelor's Degree with Child Development Specialization
Students who have earned a CDA Credential within the past three years, awarded by the National Council of Professional Recognition, and are enrolled in the Early Childhood Education Associate’s degree may request a waiver from Foundations of Child Development; Curriculum and Instruction; and Health, Safety and Nutrition if they wish. The Academic Dean will review the student’s credential, and if the criteria are met, will waive the course requirements and the grades will be posted on the student record as a “CW.”

Pg. 28 College Acceptance or Rejection of Application for Admission
Under “Background Checks,” the first paragraph should read:
For some programs, Rasmussen College requires applicants to pass a background check before admission. Note that “passing” a criminal background check is determined by Rasmussen College, in its sole discretion. The background check is designed to alert students to issues that may impair their ability to complete practicum activities or obtain employment upon graduation. The programs that require a background check for admission are the following:

- Massage Therapy AAS
- Medical Assisting AAS
- Pharmacy Technician AAS
- Early Childhood Education AAS
- Criminal Justice AAS
- Paralegal AAS

June 2010
Pg. 29 Developmental Education Continued
Second paragraph should read:
B097 Foundations of English I is not offered online. Students who place at the level of Foundations of English I after taking the placement examination are not eligible to enroll in online classes or online programs until the successful completion of B097.

Pg. 29 Foundation Courses Timeframe
First sentence should read:
To help ensure student success, and that Rasmussen College is using the STEP placement test to its fullest potential, students who need foundation courses must complete all of those courses in their first four quarters.

Pg. 29 Grading System
Under “Point Scale”:
“WX” grade should read “Foundations Withdrawal”

Pg. 29 Grading System
Under “Lab-Intensive Allied Health Programs Grade Scale,” make the following changes:
1. Delete “Lab-Intensive” in section title so new section title reads “Allied Health Programs Grade Scale”
2. Change first sentence below that to read “The following grade scale applies to all ES, MA, ML, MT, PB, PT, ST, and M coursework.”

Pg. 29 Incomplete Grade Policy
First line of first paragraph:
“I/In” should read “I/IN”

Pg. 30 Incomplete Policy for Practicums
Delete this entire section.

Pg. 30 Transfer Credit Policy
8g should read:
8g. For courses that are not part of a conferred degree to be considered for transfer, credits for major/core courses completed at other institutions must have been earned within the previous five years of the transfer request date; for courses that are part of a conferred degree that are applicable to the program in which the student enrolls, the time restriction may be waived. Credits in information technology or computer science/computer applications completed at other institutions must have been earned within the previous five years of the transfer request date. Credits in nursing completed at other institutions or at Rasmussen College must have been earned within the previous one year of the transfer request date. General education credits may be considered for transfer regardless of completion date. General education courses that are included as part of a program major/core are to be considered as general education credits for purposes of transfer.

Pg. 30 Course Waivers
Second paragraph should read:
Students with a minimum cumulative GPA of 3.0 in their program major courses and who have significant coding experience may request a waiver for M251 Medical Coding Practicum. Students must complete and submit the required paperwork to their Program Coordinator for approval prior to the start of the quarter of the practicum. Documentation will be required from the student’s employer. The Program Coordinator will inform the Academic Dean of the result of the evaluation, and if the waiver is granted, the grade posted in the student record will be a “CW.”

Pg. 31 General
Education Requirements for Rasmussen College Credentials
Second paragraph should read:
Diploma candidates must successfully complete twelve (12) credits of general education coursework, including English Composition, a math course and an additional course as designated by program.

Pg. 31 Transcripts
Policy should read:
Official transcripts of credits will be given to students when all tuition obligations have been met.

A fee of $5.00 is charged for each official transcript. This fee is charged to all students requesting an academic transcript with exception to graduates and completers.

The institution reserves the right to withhold official academic transcripts from students under certain circumstances such as having an outstanding financial obligation to the College.

Pg. 31 Attendance

June 2010
Add a fourth paragraph that says: Practicums/Externships in Allied Health programs have attendance expectations that differ from the attendance policy above. These attendance policies can be found in the program-specific manuals/handbooks.

Pg. 31 Academic Misconduct Policy
Fourth paragraph should read:
The offenses can be from two different courses, or from the same course in the same quarter. The administration reserves the right to expel a student from the College if there are more than two offenses. Aiding and abetting in cheating is considered as grave as initiating the cheating, and will be treated in the same manner. Instructors and deans should work together to the extent possible prior to any communication with the student to determine the exact nature of the incident or incidents in question, in order to determine if misconduct has indeed occurred and how the situation should be handled.

Pg. 31 School of Business Mission Statement
Add the following paragraph before “Graduation Requirements” paragraph:
The Rasmussen School of Business prepares students for an ever-changing business environment. This goal is accomplished by offering market-focused skills and leading-edge programs that address the global marketplace. We measure our success by the academic performance, commitment to life-long learning, and professional contributions of our graduates. Graduates of the School of Business will be active contributors and leaders in their chosen fields and diverse communities.

Pg. 37 Accreditation
Statement on Health Information Technician accreditation should read:
The Health Information Technician Associate’s degree offered at the Aurora Campus is in Candidacy Status for accreditation by the Commission on Health Informatics and Information Management Education (CAHIIM).

- Commission on Accreditation for Health Informatics and Information Management Education
  233 N. Michigan Ave., 21st Floor
  Chicago, IL 60601-5800
  (312) 233-1100

Statement on Medical Assisting accreditation should read:
The Medical Assisting program at the Brooklyn Park, Eagan, Eden Prairie, Green Bay, Mankato, and St. Cloud campuses is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

- Commission on Accreditation of Allied Health Education Programs
  1361 Park Street
  Clearwater, FL 33756
  (727) 210-2350

Statement on Surgical Technologist accreditation should read:
The Surgical Technologist AAS program at the Brooklyn Park and St. Cloud campuses is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org), upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA).

- Commission on Accreditation of Allied Health Education Programs (CAAHEP)
  1361 Park Street
  Clearwater, FL 33756
  (727) 210-2350
  www.caahep.org

Back cover
Romeoville/Joliet campus address and phone number should read:
Romeoville/Joliet Campus
1400 West Normantown Road
Romeoville, IL 60446
815-306-2600
Back cover
Wausau campus phone number should read:
715-841-8000

Add the following campus locations:
Tampa/Brandon Campus
Highland Oaks IV
4042 Park Oaks Blvd.

4th Floor
Tampa, FL 33610

Blaine Campus
3629 South 95th Ave. NE
Blaine, MN 55014
(763)795-4720
COLLEGE FACULTY AND STAFF

ACADEMIC ADMINISTRATION (pg. 39)

Remove:
Claudia Fortney    Mankato

Add:
Seth Berg, Manager of Student Learning   Eden Prairie
   M.F.A., Bowling Green State University
   B.A., University of Toledo
Caroline Gulbrandsen   Rockford
Dean of Faculty
   M.Ed., Florida Atlantic University
   B.A., University of South Florida
Timothy Loatman   Romeoville
Academic Dean
   M.A., Colorado State University
   B.A., Moorhead State University
Dave Lungren, Senior Dean   Chicago
   M.S.Ed., Education Media Design & Technology,
   Full Sail University
   B.A., University of Chicago
   B.A., Columbia College

The following individuals should read:
Brooks Doherty   Brooklyn Park
Dean of Faculty
   M.A., University College London
   B.A., University of Minnesota
Shawn Schulte   Brooklyn Park
Dean of Student Learning
   M.S., B.S., University of Minnesota - Twin Cities
Tracy Tepley   Eden Prairie
Dean of Faculty
   M.S, B.S., North Dakota State University
Pam Josifek   Green Bay
Dean of Student Learning
   M.B.A., University of Wisconsin – Oshkosh
   B.S., University of Wisconsin - Madison

CAMPUS ADMINISTRATION (pg. 40)

Remove:
Dean Fredericks    Mankato
Robin Robatcek    St. Cloud

Add:
Angie Wood   Aurora
Director of Campus Operations
   M.B.A., B.A., Benedictine University
Juliana Klocek   Green Bay
Director of Campus Operations

    M.B.A., West Virginia Wesleyan College
    B.A., John Carroll University
Kathy Clifford   Mankato
Director of Campus Operations
   B.A., Minnesota State University – Mankato
Sue Williams, Campus Director   Wausau
   B.S., University of Wisconsin – Eau Claire

Bill Panella   Wausau
Director of Campus Operations
   M.B.A., Clarkson University
   B.A., Central Michigan University

Lynne Croteau   Online
Campus Director (Florida)
   M.B.A., M.H.R.M., B.S., DeVry University
Dena Tuschen   Online
Director of Campus Operations (Minnesota)
   B.A., University of Minnesota – Duluth

The following individuals should read:
Jodi Jalowitz   Lake Elmo
Director of Campus Operations
   M.Ed., Ohio University
   B.S., University of Wisconsin
Jon P. Peterson   Online
Campus Director (Minnesota)
   B.S., University of St. Thomas
Seth Grimes   Online
Director of Campus Operations (Florida)
   M.B.A., Benedictine University
   B.S., University of Alabama

ADMINISTRATIVE SUPPORT (pg. 40)

Remove:
Lynnette Butler    Lake Elmo
Stacy LaVigne    St. Cloud

Add:
Diane Nemitz, College Registrar   Twin Cities
   M.A., Concordia University
   B.A., University of St. Thomas
Sarah Van Hoof   Aurora
Administrative Assistant
   B.S., University of Wisconsin – Green Bay
   A.A.S., University of Wisconsin – Fox Valley
Suzanne Hoefs, Schedule Coordinator   Lake Elmo
   B.A., University of St. Thomas
David Norine, Schedule Coordinator   Lake Elmo

June 2010
RASMUSSEN COLLEGE – ILLINOIS

2009-10 CATALOG ADDENDUM

June 2010

B.A., St. John's University
Claudia Fortney, Schedule Coordinator Mankato
B.S., A.A., Minnesota State University – Mankato

Suzanne Affrunti Rockford
Administrative Assistant
A.A.S., Triton College

Susie Bieniek, Registrar St. Cloud
B.S., Concordia University

Jonna Gruenes, Schedule Coordinator St. Cloud
B.A., College of St. Benedict

The following individuals should read:
Tammy Deppe Green Bay
Schedule Coordinator
B.A., St. Norbert College

SCHOOL OF ALLIED HEALTH (pg. 41)
Remove:
Carla Offhaus Aurora
Angela Mason Lake Elmo

Add:
Linda Kennedy Aurora
Health Information Technician Program Coordinator
M.B.A., Benedictine University
B.S., University of Illinois – Chicago

The following individuals should read:
Lorrie Laurin, MT (ASCP) Twin Cities
Director, School of Allied Health
B.A., Carthage College
Tammy Renner, MS, MT (ASCP) Twin Cities
Medical Laboratory Technician Program Director
M.S., University of North Dakota
B.S., Minot State University
Sarah Rodarte, CMT Rockford
A.A.S., McHenry County College
Diploma, Chicago School of Massage Therapy

SCHOOL OF BUSINESS (pg. 42)
Add:
Carla Offhaus, CST Aurora
D.C., National College of Chiropractic
M.B.A., American Intercontinental University
Certificate, Waubonsee Community College

The following individuals should read:
Drew Dresden Aurora

M.A.F.M., DeVry University
B.S., Illinois State University

SCHOOL OF EDUCATION (pg. 42)
Add:
Kelly Kist Online
Early Childhood Education Program Coordinator
B.A., Pacific Oaks College
A.S., Santa Barbara City College

The following individuals should read:
Tammy Deppe Green Bay
Schedule Coordinator
B.A., St. Norbert College

SCHOOL OF JUSTICE STUDIES (pg. 42)
Add:
Jason Weber Eden Prairie
B.A., Concordia University
B.S., Evangel University
Emily Little Lake Elmo
M.S., B.S., St. Cloud State University

SCHOOL OF NURSING (pg. 43)
Remove:
John Menez Brooklyn Park
Pamela Stellmach St. Cloud

Add:
Ruth Haugen Brooklyn Park
M.S.N., Minnesota State University
B.S.N., Augsburg College
A.S.N., Rochester State Junior College
Beth Anglin, Dean of Nursing Green Bay
M.S.N., University of Phoenix
B.S.N. University of Phoenix
Sheryl Stogis Green Bay
Regional Director of Nursing
B.S., Northwestern University
Dr. PH, University of Michigan

Deborah Matzke-Lewis Mankato
B.S.N., Mankato State University
Laura Rydholm Mankato
M.S., University of Minnesota
B.S.N., Gustavus Adolphus College

The following individuals should read:
Dana Feld, RN, Dean of Nursing Eagan
M.S., University of Minnesota
B.E.S., St. Cloud State University

SCHOOL OF TECHNOLOGY AND DESIGN (pg. 43)
Remove:
Stacy Kvernmo  Aurora

Add:
**Edward Peterson** Rockford
*M.I.T., American Intercontinental University*
*B.A., Judson University*
*A.A.S., Rockford Business College*

The following individuals should read:
**Joseph Wolz, MOAS** Aurora
*M.A., B.A., Southern Illinois University*

**GENERAL EDUCATION AND DEVELOPMENTAL EDUCATION (pg. 44)**

Remove:
Seth Berg  Eden Prairie
Barb Anderson  Rockford
Luis Rodriguez  Rockford
Erin Werthman  Rockford
Tim Whitham  Rockford

The following individuals should read:
**Jason Loewen** Lake Elmo
*M.S., B.S., University of Minnesota – Twin Cities*

**LIBRARY AND LEARNING CENTER (pg. 43)**

Remove:
Jen Fong  Aurora

Add:
**Adrienne DeSalvo** Aurora
Learning Center Coordinator
*M.A., Northern Michigan University*
*B.A., Michigan State University*

**Dawn Sommers**, Assistant Librarian  Eagan
*M.L.I.S., College of St. Catherine*
*B.A., University of St. Thomas*

**Cynthia Reynolds**, Reference Librarian  Rockford
*M.L.I.S., University of Illinois – Urbana/Champaign*
*B.S., Illinois State University*

**Jon Mladic** Rockford
Learning Center Coordinator
*B.A., Illinois Wesleyan University*

**Beth Marie Gooding** Online
Reference Librarian
*M.S., M.L.I.S., Indiana University*
*B.A., University of Iowa*

The following individuals should read:
**Dennis M. Johnson** Lake Elmo
Reference Librarian
*M.L.I.S., Dominican University*
*B.A., Winona State University*

**Stephanie Kane** Mankato
Learning Center Coordinator
*M.A., Minnesota State University – Mankato*
*B.A., Nyack College*

**CAREER SERVICES (pg. 45)**

Add:
**Emily Simon**, Career Services Advisor  St. Cloud
*M.S., St. Cloud State University*
*B.A., Southwest Minnesota State University*

**ADMISSIONS (pg. 45)**

Remove:
Juliana Klocek  Green Bay
Kathy Clifford  Mankato
Dan Buesgens  Online

Add:
**Stephen Brown** Twin Cities
National Director of Corporate Development
*B.S., University of Dayton*

**J. Christopher Phillips** Twin Cities
National Director of Admissions
*B.A., University of Wisconsin – Madison*

**Matthew McIntosh** Brooklyn Park
Director of Admissions
*B.A., University of Minnesota*

**Mark Taggart**, Director of Admissions  Green Bay
*B.A., University of Wisconsin – Green Bay*

**Patrick Green** Lake Elmo
*B.A., College of St. Scholastica*

**Timothy Fritche** Mankato
Director of Admissions
*B.S., University of Wisconsin*

**Trisha L. Wills**, Director of Admissions  Rockford
*M.B.A., Colorado Technical University*
*B.S., University of Illinois – Urbana/Champaign*

**Scott Dawson**, Director of Admissions  St. Cloud
*B.S., Rasmussen College*

**Patrick Schmidt** Wausau

June 2010
Director of Admissions  
B.A., Judson University  
**Kevin Roberts**, Director of Admissions  
B.S., University of South Dakota  

**The following individuals should read:**  
**Tony Perez**, Director of Admissions  
M.B.A., B.A., Aurora University  
A.A.S., Harper College  

**STUDENT SERVICES (pg. 45)**  
Remove:  
Bridget Spencer  
Carrie Daninhirsch  
Add:  
**Dean Fredericks**  
M.A., M.A., Rasmussen College  
**Matthew Strum**  
Student Services Coordinator  
B.A., Luther College  
**Rebecca Rudolph**  
Scheduler and Academic Advisor  
B.A., University of Wisconsin – Whitewater  

**STUDENT FINANCIAL SERVICES (pg. 46)**  
Remove:  
Kyle Ingebrigtsen  
Tammy Greig  
Add:  
**Charmaine Merritt**  
Twin Cities  
Bench Director of Student Financial Services  
B.A., Metropolitan State University  
**Rania Henry**  
Aurora  
Financial Planning Coordinator  
M.B.A., B.A., Benedictine University  
**Christina Ritter**  
Brooklyn Park  
Financial Planning Coordinator  
B.A., Alverno College  
**Michelle Sykora**  
Lake Elmo  
Financial Planning Coordinator  
A.A.S., Rasmussen College  
**Michelle Ahrendt**  
Mankato  
Director of Student Financial Services  
A.A.S., Rasmussen College  
**Andrew F. Byrnes**  
Rockford  
Student Accounts Manager  
B.S., Northern Illinois University  
A.S., Highland Community College  
**Amy Gustafson**  
Rockford  
Financial Aid Officer  
B.A., Western Illinois University  
**Valerie Jensen**  
Rockford  
Financial Planning Coordinator  
B.S., University of Wisconsin – Madison  
**Stacy LaVigne**  
St. Cloud  
Financial Planning Coordinator  
B.S., Southwest State University  
**Aaron Peterson**  
St. Cloud  
Financial Aid Officer  
B.S., St. Cloud State University  

**The following individuals should read:**  
**Kate Lauer**  
St. Cloud  
Financial Aid Officer  
B.S., A.A.S., Rasmussen College  
**Amy Wentland**  
St. Cloud  
Financial Planning Coordinator  
**Ashley Croly**  
Online  
B.A., B.S., Stetson University  

June 2010
BUSINESS MANAGEMENT BACHELOR OF SCIENCE DEGREE

• 12 Quarters Full-Time • 16 Quarters Part-Time

CAREER OPPORTUNITIES
• Sales Worker Supervisor • Human Resource Manager • Marketing Manager • E-Retail Manager • Director • Operations Manager

OBJECTIVE
Graduates of this program know concepts in management, human resources, marketing, and business ethics. They understand finance and accounting, and advanced management theories and techniques in a variety of fields. They can apply, analyze, synthesize, and evaluate facts and theories; locate, evaluate, and integrate appropriate primary and secondary sources; integrate their ideas with the ideas of others to create new knowledge; recognize and address complex ethical situations; communicate effectively in a variety of scenarios; and operate effectively within a continually changing environment. Graduates value critical thinking, communication, diverse perspectives, technology and information literacy, leadership, integrity, and lifelong learning.

FOUNDATION COURSES
- B094 Geometry 4
- B095 Combined Basic and Intermediate Algebra 4
- B097 Foundations of English I 4
- B098 Foundations of English II 4

Students must either demonstrate mastery of the subject matter in Foundation Courses through a STEP placement exam or by successful completion of Foundation Courses.

GENERAL EDUCATION COURSES
English Composition (All required)
- G124 English Composition 4
- G126A English Composition 2 4
- Communication (Required course)
- G227 Oral Communication 4
- Humanities and Fine Arts (Select 3 courses)
- G125 Humanities 4
- G145 Film Appreciation 4
- G230 Introduction to Literature 4
- G333 American Religious History 4
- Math (All required)
- G160 General Education Statistics 4
- G161 Quantitative Literacy 4
- Natural Sciences (All required)
- G156 Human Biology 4
- G156L Human Biology Lab 2
- G239 Introduction to Astronomy 4
- G245 Introduction to Geology 4
- Social Sciences (Select 3 courses; * Required-Select 1)
- G142 Introduction to Sociology 4
- G146 Human Geography 4
- G148 General Psychology 4
- G203 * Macroeconomics 4
- G204 * Microeconomics 4
- G242 American U.S./National Government 4
- G270 United States History: 1900 to the Present 4
- G401 Comparative Politics 4
- Total general education credits 58

MAJOR AND CORE COURSES
LOWER DIVISION
- A232 Financial Accounting 4
- A242 Managerial Accounting 4
- B205 Business Calculus 4
- B215 Business Statistics 4
- B230 Principles of Finance 4
- B233 Principles of Management 4
- B234 Business Law 4
- E242 Career Development 2

UPPER DIVISION
- B323 Advanced Principles of Marketing 4
- B330 Advanced Principles of Financial Management 4
- B333 Principles of Management II 4
- B351 Management of Information Systems 4
- B360 Operations Management 4
- B365 Human Resource Management 4
- B370 Organizational Behavior 4
- B415 Risk Management 4
- B460 Strategic Management 4
- B472 Internship 2
- B491 Legal and Ethical Environment of Business 4
- B498 Management Capstone 4

ELECTIVE COURSES
- A151 Accounting I 4
- A152 Accounting II 4
- B136 Introduction to Business 4
- B250 Training and Development 4
- B271 Professional Communication 4
- B352 International Business 4
- B371 Research and Report Writing 4
- B382 Insurance 4
- B404 Negotiation and Conflict Management 4
- B417 Information Technology Project Management 4
- B428 Money and Banking 4
- B441 Personnel and Labor Relations 4
- B474 Small Business Management 4
- B492 Contemporary Leadership Challenges 4

TOTAL DEGREE CREDITS
- Lower Division Major and Core Credits 33
- Upper Division Major and Core Credits 46
- Business Elective Credits 32
- Elective Credits 12
- General Education Credits 58
- Total Degree Credits 181*

This Degree Program is also offered online.

* Credit totals do not include Foundations Courses. These courses may be required of some students based upon placement examinations.

June 2010