PROGRAMS

Pg. 8 Massage Therapy AAS Degree
Massage Therapy requirement should read:
Length of Program
• 7 Quarters Full-Time
• 11 Quarters Part-Time

Pg. 9 Medical Assisting AAS Degree
Mathematics requirement should read:
Mathematics (Select one)
G160 General Education Statistics 4
G161 Quantitative Literacy 4

Pg. 13 Business Management AAS Degree
D132 should read:
B132 Computer Applications and Business Systems Concepts 3

Pg. 15 Criminal Justice AAS Degree
Add two Career Opportunities:
• Peace Officer
• Law Enforcement

Business Management BS Degree Program
See page 12 of Addendum for details.
CHANGE “COURSE DESCRIPTIONS” SECTION TO READ:

B095 Combined Basic and Intermediate Algebra
(pg. 19)
Prerequisite should read:
Prerequisite: Passing grade in Geometry or placement determined by placement test score.

D132 Computer Applications and Business Systems Concepts (pg. 21)
Title and number should read:
B132 Computer Applications and Business Systems Concepts

G142 Introduction to Sociology (pg. 22)
Course description should read:
A study of society, including the rules, interactions and cultural patterns that organize everyday life. Includes the analysis of social conflict, the structure and function of institutions, the dynamics of individual and group interactions, social stratification and interactions among diverse groups of people.

G160 General Education Statistics (pg. 22)
Course description should read:
The general education statistics course provides students with an opportunity to acquire a reasonable level of statistical literacy and thus expand their base for understanding a variety of work-related, societal, and personal problems and statistical approaches to solutions of these problems. The main objective of the course is the development of statistical reasoning. Detailed techniques of statistical analysis and the mathematical development of statistical procedures are not emphasized.

Prerequisite should read:
Prerequisite: Passing grade in Foundations coursework or placement determined by placement test score.

G161 Quantitative Literacy (pg. 22)
Prerequisite should read:
Prerequisite: Passing grade in Foundations coursework or placement determined by placement test score.

G230 Introduction to Literature (pg. 22)
Course description should read:
This course offers an introduction to the most common literary genres: Fiction, poetry, drama, and literary non-fiction. Students will study the basic elements of each genre, learn how to compare genres, become familiar with sample texts that illustrate the particularities of each genre, and practice the skills of analyzing and writing about literary texts.

Reading and analysis of texts will include a variety of literary forms and periods. Students will engage in approaches to determining literary meaning, form, and value.

J100 Introduction to Criminal Justice (pg. 22)
Prerequisite should read:
Prerequisite: none

J116 Case Management (pg. 22)
Prerequisite should read:
Prerequisite: Introduction to Criminal Justice or Introduction to Human Services

J205 Juvenile Justice (pg. 22)
Prerequisite should read:
Prerequisite: Introduction to Criminal Justice or Introduction to Human Services

J211 Counseling Clients (pg. 22)
Prerequisite should read:
Prerequisite: Introduction to Criminal Justice or Introduction to Human Services

MA230 Medical Assistant Externship (pg. 24)
Prerequisite should read:
Prerequisites: Laboratory Skills for Medical Assisting; all core medical classes completed
Note: During the MA Externship, the only course(s) a student should have in conjunction with the externship is Career Development and/or a General Education course, and these must be online due to the strict nature of an externship schedule.

MA241 Human Anatomy and Physiology I (pg. 24)
Course description should read:
A study of the structure and function of the human body. A body system approach to learning will include the integumentary, skeletal, muscular, nervous, sensory, and endocrine systems. Students will complete laboratory exercises coordinated with course content and will include
microscopic observation, experimenttion, dissection activities and study of anatomical models.

**NM211 Introduction to Computer Graphics (pg. 26)**
Change spelling error in first sentence to read:
This course gives students an overview . . .

**PL10 Introduction to Legal Research (pg. 26)**
Prerequisite should read:
Co-requisite: Introduction to Law and the Legal System

**PL219 Law Office Technology (pg. 27)**
Prerequisite should read:
Prerequisite: Introduction to Law and the Legal System
Remove:
Residency Requirements for Online Programs (pg. 32)

Add policy:
2+2 Matriculation
Students who have completed an associate’s degree from an accredited institution may enroll in a Rasmussen College bachelor’s degree in the same program area (i.e., business degrees are required for business, accounting for accounting, criminal justice / law enforcement for criminal justice) with immediate junior-level standing. A block of 90 quarter credits for graduates from other accredited institutions or the number of credits earned from Rasmussen College graduates—minus any credits needed because of prerequisites or program emphasis that are lacking—will be posted in the student’s academic transcript upon enrollment. Students who have not completed emphasis courses or prerequisite courses for junior- or senior-level coursework may be required to complete the emphasis courses or prerequisites, depending on the applicability of their prior coursework. Students must complete the required number of total credits, including all emphasis credits, to graduate from the bachelor’s degree program.

Add policy:
Medical Assisting Program Enrollment (Rockford only):
Beginning in February 2010 enrollment will be limited to 24 full-time students each quarter in the Medical Assisting Program. Students must complete their Medical Assisting cohort courses during the day; foundations and general education courses may be taken online or in the evening. In order to ensure appropriate progression through the program, Medical Assisting Students must maintain a schedule of at least three courses per quarter unless the student has received transfer credits upon admission into the program.

Add policy:
Massage Therapy Program Enrollment (Rockford only):
Students enrolled in the Massage Therapy program must complete their program within the Length of Program set out in the college catalog. The Massage Therapy program admits students in January, April, July, and October only.

Each cohort is limited to a maximum of 20 students. Space is available on a first-come, first-served basis. Students who are not included in the cohort of their choice may choose to be added to a waitlist for the next program start. Courses can be taken online whenever possible, however, all residential courses will be taken according to cohort start date. Cohorts starting in April and October must complete their residential coursework during the day; cohorts starting in January and July must complete their residential coursework during the evening.

Add policy:
Early Childhood Education AAS Degree and Business Management Bachelor’s Degree with Child Development Specialization
Students who have earned a CDA Credential within the past three years, awarded by the National Council of Professional Recognition, and are enrolled in the Early Childhood Education Associate’s degree may request a waiver from Foundations of Child Development; Curriculum and Instruction; and Health, Safety and Nutrition if they wish. The Academic Dean will review the student’s credential, and if the criteria are met, will waive the course requirements and the grades will be posted on the student record as a “CW.”

Pg. 28 College Acceptance or Rejection of Application for Admission
Under “Background Checks,” the first paragraph should read:
For some programs, Rasmussen College requires applicants to pass a background check before admission. Note that “passing” a criminal background check is determined by Rasmussen College, in its sole discretion. The background check is designed to alert students to issues that may impair their ability to complete practicum activities or obtain employment upon graduation. The programs that require a background check for admission are the following:

- Massage Therapy AAS
- Medical Assisting AAS
- Pharmacy Technician AAS
- Early Childhood Education AAS
- Criminal Justice AAS
- Paralegal AAS
Pg. 29 Developmental Education Continued
Second paragraph should read:
B097 Foundations of English I is not offered online.
Students who place at the level of Foundations of English I
after taking the placement examination are not eligible to
enroll in online classes or online programs until the
successful completion of B097.

Pg. 29 Foundation Courses Timeframe
First sentence should read:
To help ensure student success, and that Rasmussen
College is using the STEP placement test to its fullest
potential, students who need foundation courses must
complete all of those courses in their first four quarters.

Pg. 29 Grading System
Under “Point Scale”:
“WX” grade should read “Foundations Withdrawal”

Pg. 29 Grading System
Under “Lab-Intensive Allied Health Programs Grade
Scale,” make the following changes:
1. Delete “Lab-Intensive” in section title so new
section title reads “Allied Health Programs Grade
Scale”
2. Change first sentence below that to read “The
following grade scale applies to all ES, MA, ML,
MT, PB, PT, ST, and M coursework.”

Pg. 29 Incomplete Grade Policy
First line of first paragraph:
“I/In” should read “I/IN”

Pg. 30 Incomplete Policy for Practicums
Delete this entire section.

Pg. 30 Transfer Credit Policy
8g should read:
8g. For courses that are not part of a conferred degree to be
considered for transfer, credits for major/core courses
completed at other institutions must have been earned
within the previous ten years of the transfer request date;
for courses that are part of a conferred degree that are
applicable to the program in which the student enrolls, the
time restriction may be waived. Credits in information
technology or computer science/computer applications
completed at other institutions must have been earned
within the previous five years of the transfer request date.
Credits in nursing completed at other institutions or at
Rasmussen College must have been earned within the
previous one year of the transfer request date. General
education credits may be considered for transfer regardless
of completion date. General education courses that are
included as part of a program major/core are to be
considered as general education credits for purposes of
transfer.

Pg. 30 Course Waivers
Second paragraph should read:
Students with a minimum cumulative GPA of 3.0 in their
program major courses and who have significant coding
experience may request a waiver for M251 Medical Coding
Practicum. Students must complete and submit the required
paperwork to their Program Coordinator for approval prior
to the start of the quarter of the practicum. Documentation
will be required from the student’s employer. The Program
Coordinator will inform the Academic Dean of the result of
the evaluation, and if the waiver is granted, the grade posted
in the student record will be a “CW.”

Pg. 31 General Education Requirements for Rasmussen College
Credentials
Second paragraph should read:
Diploma candidates must successfully complete twelve (12)
credits of general education coursework, including English
Composition, a math course and an additional course as
designated by program.

Pg. 31 Transcripts
Policy should read:
Official transcripts of credits will be given to students when
all tuition obligations have been met.

A fee of $5.00 is charged for each official transcript. This
fee is charged to all students requesting an academic
transcript with exception to graduates and completers.

The institution reserves the right to withhold official
academic transcripts from students under certain
circumstances such as having an outstanding financial
obligation to the College.

Pg. 31 Attendance

June 2010
Add a fourth paragraph that says:
Practicums/Externships in Allied Health programs have attendance expectations that differ from the attendance policy above. These attendance policies can be found in the program-specific manuals/handbooks.

Pg. 31 Academic Misconduct Policy
Fourth paragraph should read:
The offenses can be from two different courses, or from the same course in the same quarter. The administration reserves the right to expel a student from the College if there are more than two offenses. Aiding and abetting in cheating is considered as grave as initiating the cheating, and will be treated in the same manner. Instructors and deans should work together to the extent possible prior to any communication with the student to determine the exact nature of the incident or incidents in question, in order to determine if misconduct has indeed occurred and how the situation should be handled.

Pg. 31 School of Business Mission Statement
Add the following paragraph before “Graduation Requirements” paragraph:
The Rasmussen School of Business prepares students for an ever-changing business environment. This goal is accomplished by offering market-focused skills and leading-edge programs that address the global marketplace. We measure our success by the academic performance, commitment to life-long learning, and professional contributions of our graduates. Graduates of the School of Business will be active contributors and leaders in their chosen fields and diverse communities.

Pg. 37 Accreditation
Statement on Health Information Technician accreditation should read:
The Health Information Technician Associate’s degree offered at the Aurora Campus is in Candidacy Status for accreditation by the Commission on Health Informatics and Information Management Education (CAHIIM).
- Commission on Accreditation for Health Informatics and Information Management Education
  233 N. Michigan Ave., 21st Floor
  Chicago, IL 60601-5800
  (312) 233-1100

Statement on Medical Assisting accreditation should read:
The Medical Assisting program at the Brooklyn Park, Eagan, Eden Prairie, Green Bay, Mankato, and St. Cloud campuses is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB).
- Commission on Accreditation of Allied Health Education Programs
  1361 Park Street
  Clearwater, FL 33756
  (727) 210-2350

Statement on Surgical Technologist accreditation should read:
The Surgical Technologist AAS program at the Brooklyn Park and St. Cloud campuses is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org), upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA).
- Commission on Accreditation of Allied Health Education Programs (CAAHEP)
  1361 Park Street
  Clearwater, FL 33756
  (727) 210-2350
  www.caahep.org

Back cover
Romeoville/Joliet campus address and phone number should read:
**Romeoville/Joliet Campus**
1400 West Normantown Road
Romeoville, IL 60446
815-306-2600
Back cover

Wausau campus phone number should read:
715-841-8000

Add the following campus locations:

**Tampa/Brandon Campus**
Highland Oaks IV
4042 Park Oaks Blvd.

4th Floor
Tampa, FL 33610

**Blaine Campus**
3629 South 95th Ave. NE
Blaine, MN 55014
(763)795-4720
COLLEGE FACULTY AND STAFF

ACADEMIC ADMINISTRATION (pg. 39)
Remove:
Claudia Fortney Mankato

Add:
Seth Berg, Manager of Student Learning Eden Prairie
 M.F.A., Bowling Green State University
 B.A., University of Toledo

Caroline Gulbrandsen Rockford
Dean of Faculty
 M.Ed., Florida Atlantic University
 B.A., University of South Florida

Timothy Loatman Romeoville
Academic Dean
 M.A., Colorado State University
 B.A., Moorhead State University

Dave Lungren, Senior Dean Chicago
 M.S.Ed., Education Media Design & Technology,
 Full Sail University
 B.A., University of Chicago
 B.A., Columbia College

The following individuals should read:
Brooks Doherty Brooklyn Park
Dean of Faculty
 M.A., University College London
 B.A., University of Minnesota

Shawn Schulte Brooklyn Park
Dean of Student Learning
 M.S., B.S., University of Minnesota – Twin Cities

Tracy Tepley Eden Prairie
Dean of Faculty
 M.S., B.S., North Dakota State University

Pam Josifek Green Bay
Dean of Student Learning
 M.B.A., University of Wisconsin – Oshkosh
 B.S., University of Wisconsin - Madison

CAMPUS ADMINISTRATION (pg. 40)
Remove:
Dean Fredericks Mankato
Robin Robatcek St. Cloud

Add:
Angie Wood Aurora
Director of Campus Operations
 M.B.A., B.A., Benedictine University

Juliana Kloczek Green Bay
Director of Campus Operations

M.B.A., West Virginia Wesleyan College
 B.A., John Carroll University

Kathy Clifford Mankato
Director of Campus Operations
 B.A., Minnesota State University – Mankato

Sue Williams, Campus Director Wausau
 B.S., University of Wisconsin – Eau Claire

Bill Panella Wausau
Director of Campus Operations
 M.B.A., Clarkson University
 B.A., Central Michigan University

Lynne Croteau Online
Campus Director (Florida)
 M.B.A., M.H.R.M., B.S., DeVry University

Dena Tuschen Online
Director of Campus Operations (Minnesota)
 B.A., University of Minnesota – Duluth

The following individuals should read:
Jodi Jalowitz Lake Elmo
Director of Campus Operations
 M.Ed., Ohio University
 B.S., University of Wisconsin

Jon P. Peterson Online
Campus Director (Minnesota)
 B.S., University of St. Thomas

Seth Grimes Online
Director of Campus Operations (Florida)
 M.B.A., Benedictine University
 B.S., University of Alabama

ADMINISTRATIVE SUPPORT (pg. 40)
Remove:
Lynnette Butler Lake Elmo
Stacy LaVigne St. Cloud

Add:
Diane Nemitz, College Registrar Twin Cities
 M.A., Concordia University
 B.A., University of St. Thomas

Sarah Van Hoof Aurora
Administrative Assistant
 B.S., University of Wisconsin – Green Bay
 A.A.S., University of Wisconsin – Fox Valley

Suzanne Hoefs, Schedule Coordinator Lake Elmo
 B.A., University of St. Thomas

David Norine, Schedule Coordinator Lake Elmo

June 2010
B.A., St. John’s University

Claudia Fortney, Schedule Coordinator  Mankato
B.S., A.A., Minnesota State University – Mankato

Suzanne Affrunti  Rockford
Administrative Assistant
A.A.S., Triton College

Susie Bieniek, Registrar  St. Cloud
B.S., Concordia University

Jonna Gruenes, Schedule Coordinator  St. Cloud
B.A., College of St. Benedict

The following individuals should read:

Tammy Deppe  Green Bay
Schedule Coordinator
B.A., St. Norbert College

SCHOOL OF ALLIED HEALTH (pg. 41)
Remove:
Carla Offhaus  Aurora
Angela Mason  Lake Elmo

Add:
Linda Kennedy  Aurora
Health Information Technician Program Coordinator
M.B.A., Benedictine University
B.S., University of Illinois – Chicago

The following individuals should read:

Lorrie Laurin, MT (ASCP)  Twin Cities
Director, School of Allied Health
B.A., Carthage College

Tammy Renner, MS, MT (ASCP)  Twin Cities
Medical Laboratory Technician Program Director
M.S., University of North Dakota
B.S., Minot State University

Sarah Rodarte, CMT  Rockford
A.A.S., McHenry County College
Diploma, Chicago School of Massage Therapy

SCHOOL OF BUSINESS (pg. 42)
Add:
Carla Offhaus, CST  Aurora
D.C., National College of Chiropractic
M.B.A., American Intercontinental University
Certificate, Waubonsee Community College

The following individuals should read:
Drew Dresden  Aurora

SCHOOL OF EDUCATION (pg. 42)
Add:
Kelly Kist  Online
Early Childhood Education Program Coordinator
B.A., Pacific Oaks College
A.S., Santa Barbara City College

The following individuals should read:

Tammy Deppe  Green Bay
Schedule Coordinator
B.A., St. Norbert College

SCHOOL OF JUSTICE STUDIES (pg. 42)
Add:
Jason Weber  Eden Prairie
M.A., Concordia University
B.S., Evangel University

Emily Little  Lake Elmo
M.S., B.S., St. Cloud State University

SCHOOL OF NURSING (pg. 43)
Remove:
John Menez  Brooklyn Park
Pamela Stellmach  St. Cloud

Add:
Ruth Haugen  Brooklyn Park
M.S.N., Minnesota State University
B.S.N., Augsburg College
A.S.N., Rochester State Junior College

Beth Anglin, Dean of Nursing  Green Bay
M.S.N. University of Phoenix
B.S.N. University of Phoenix

Sheryl Stogis  Green Bay
Regional Director of Nursing
B.S., Northwestern University
Dr. PH, University of Michigan

Deborah Matzke-Lewis  Mankato
B.S.N., Mankato State University

Laura Rydholm  Mankato
M.S., University of Minnesota
B.S.N., Gustavus Adolphus College

The following individuals should read:

Dana Feld, RN, Dean of Nursing  Eagan
M.S., University of Minnesota
B.S.E.S., St. Cloud State University

SCHOOL OF TECHNOLOGY AND DESIGN (pg. 43)

June 2010
Remove:
Stacy Kvernmo          Aurora

Add:
Edward Peterson       Rockford
  M.I.T., American Intercontinental University
  B.A., Judson University
  A.A.S., Rockford Business College

The following individuals should read:
Joseph Wolz, MOAS       Aurora
  M.A., B.A., Southern Illinois University

GENERAL EDUCATION AND DEVELOPMENTAL EDUCATION (pg. 44)
Remove:
Seth Berg              Eden Prairie
Barb Anderson          Rockford
Luis Rodriguez         Rockford
Erin Werthman          Rockford
Tim Whitham            Rockford

The following individuals should read:
Jason Loewen           Lake Elmo
  M.S., B.S., University of Minnesota – Twin Cities

LIBRARY AND LEARNING CENTER (pg. 43)
Remove:
Jen Fong               Aurora

Add:
Adrienne DeSalvo       Aurora
  Learning Center Coordinator
  M.A., Northern Michigan University
  B.A., Michigan State University
Dawn Sommers, Assistant Librarian    Eagan
  M.L.I.S., College of St. Catherine
  B.A., University of St. Thomas
Cynthia Reynolds, Reference Librarian  Rockford
  M.L.I.S., University of Illinois – Urbana/Champaign
  B.S., Illinois State University
Jon Mladic               Rockford
  Learning Center Coordinator
  B.A., Illinois Wesleyan University
Beth Marie Gooding     Online
  Reference Librarian
  M.S., M.L.I.S., Indiana University
  B.A., University of Iowa

The following individuals should read:
Dennis M. Johnson       Lake Elmo
  Reference Librarian
  M.L.I.S., Dominican University
  B.A., Winona State University
Stephanie Kane          Mankato
  Learning Center Coordinator
  M.A., Minnesota State University – Mankato
  B.A., Nyack College

CAREER SERVICES (pg. 45)
Add:
Emily Simon, Career Services Advisor  St. Cloud
  M.S., St. Cloud State University
  B.A., Southwest Minnesota State University

ADMISSIONS (pg. 45)
Remove:
Juliana Klocek          Green Bay
Kathy Clifford          Mankato
Dan Buesgens           Online

Add:
Stephen Brown          Twin Cities
  National Director of Corporate Development
  B.S., University of Dayton
J. Christopher Phillips Twin Cities
  National Director of Admissions
  B.A., University of Wisconsin – Madison
Matthew McIntosh       Brooklyn Park
  Director of Admissions
  B.A., University of Minnesota
Mark Taggart, Director of Admissions  Green Bay
  B.A., University of Wisconsin – Green Bay
Patrick Green          Lake Elmo
  B.A., College of St. Scholastica
Timothy Fritche       Mankato
  Director of Admissions
  B.S., University of Wisconsin
Trisha L. Wills, Director of Admissions  Rockford
  M.B.A., Colorado Technical University
  B.S., University of Illinois – Urbana/Champaign
Scott Dawson          St. Cloud
  B.S., Rasmussen College
Patrick Schmidt       Wausau
  B.S., University of Wisconsin

June 2010
Director of Admissions  
*B.A., Judson University*  
**Kevin Roberts**, Director of Admissions  
*B.S., University of South Dakota*  

The following individuals should read:  
**Tony Perez**, Director of Admissions  
*M.B.A., B.A., Aurora University*  
*A.A.S., Harper College*  

**STUDENT SERVICES (pg. 45)**  
Remove:  
Bridget Spencer  
Carrie Daninhirsch  

Add:  
**Dean Fredericks**  
Director of Student Services  
*A.A.S., Rasmussen College*  

**Matthew Strum**  
Student Services Coordinator  
*B.A., Luther College*  

**Rebecca Rudolph**  
Scheduler and Academic Advisor  
*B.A., University of Wisconsin – Whitewater*  

The following individuals should read:  
**Angela Craig**, Student Services Advisor  
*B.A., Fort Lewis College*  

**Jamie Hauer**, Student Scheduler  
*M.S., Argosy University*  
*B.A., Carroll College*  

**Jeff Laing**  
Academic Advisor  
*A.S., Full Sail Real World Education*  

**STUDENT FINANCIAL SERVICES (pg. 46)**  
Remove:  
Kyle Ingebrigtsen  
Tammy Greig  

Add:  
**Charmaine Merritt**  
Bench Director of Student Financial Services  
*B.A., Metropolitan State University*  

**Rania Henry**  
Financial Planning Coordinator  
*M.B.A., B.A., Benedictine University*  

**Christina Ritter**  
Financial Planning Coordinator  
*B.A., Alverno College*  

**Michelle Sykora**  
Financial Planning Coordinator  
*A.A.S., Rasmussen College*  

**Michelle Ahrendt**  
Director of Student Financial Services  
*A.A.S., Rasmussen College*  

**Andrew F. Byrnes**  
Student Accounts Manager  
*B.S., Northern Illinois University*  
*A.S., Highland Community College*  

**Amy Gustafson**, Financial Aid Officer  
*B.A., Western Illinois University*  

**Valerie Jensen**  
Financial Planning Coordinator  
*B.S., University of Wisconsin – Madison*  

**Stacy LaVigne**  
Financial Planning Coordinator  
*B.S., Southwest State University*  

**Aaron Peterson**, Financial Aid Officer  
*B.S., St. Cloud State University*  

The following individuals should read:  
**Kate Lauer**, Financial Aid Officer  
*B.S., A.A.S., Rasmussen College*  

**Amy Wentland**  
Financial Planning Coordinator  
**Ashley Croly**  
*B.A., B.S., Stetson University*  

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June 2010
BUSINESS MANAGEMENT BACHELOR OF SCIENCE DEGREE

- 12 Quarters Full-Time  •  16 Quarters Part-Time

CAREER OPPORTUNITIES
- Sales Worker Supervisor  •  Human Resource Manager  •  Marketing Manager  •  E-Retail Manager  •  Director  •  Operations Manager

OBJECTIVE
Graduates of this program know concepts in management, human resources, marketing, and business ethics. They understand finance and accounting, and advanced management theories and techniques in a variety of fields. They can apply, analyze, synthesize, and evaluate facts and theories; locate, evaluate, and integrate appropriate primary and secondary sources; integrate their ideas with the ideas of others to create new knowledge; recognize and address complex ethical situations; communicate effectively in a variety of scenarios; and operate effectively within a continually changing environment. Graduates value critical thinking, communication, diverse perspectives, technology and information literacy, leadership, integrity, and lifelong learning.

FOUNDATION COURSES

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<tr>
<th>Code</th>
<th>Course</th>
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<tr>
<td>B094</td>
<td>Geometry</td>
<td>4</td>
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<td>B095</td>
<td>Combined Basic and Intermediate Algebra</td>
<td>4</td>
</tr>
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<td>B097</td>
<td>Foundations of English I</td>
<td>4</td>
</tr>
<tr>
<td>B098</td>
<td>Foundations of English II</td>
<td>4</td>
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Students must either demonstrate mastery of the subject matter in Foundation Courses through a STEP placement exam or by successful completion of Foundation Courses.

GENERAL EDUCATION COURSES

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<thead>
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<th>Code</th>
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<th>Credits</th>
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<td>G126A</td>
<td>English Composition 2</td>
<td>4</td>
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<tr>
<td>G227</td>
<td>Oral Communication</td>
<td>4</td>
</tr>
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<td>G156L</td>
<td>Human Biology Lab</td>
<td>2</td>
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<tr>
<td>G239</td>
<td>Introduction to Astronomy</td>
<td>4</td>
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<tr>
<td>G245</td>
<td>Introduction to Geology</td>
<td>4</td>
</tr>
<tr>
<td>G142</td>
<td>Introduction to Sociology</td>
<td>4</td>
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<td>G146</td>
<td>Human Geography</td>
<td>4</td>
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<tr>
<td>G148</td>
<td>General Psychology</td>
<td>4</td>
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<td>G203</td>
<td>* Macroeconomics</td>
<td>4</td>
</tr>
<tr>
<td>G204</td>
<td>* Microeconomics</td>
<td>4</td>
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<td>G242</td>
<td>American U.S./National Government</td>
<td>4</td>
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<tr>
<td>G270</td>
<td>United States History: 1900 to the Present</td>
<td>4</td>
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<tr>
<td>G401</td>
<td>Comparative Politics</td>
<td>4</td>
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<td>Total general education credits</td>
<td>58</td>
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MAJOR AND CORE COURSES

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<th>Code</th>
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<td>Managerial Accounting</td>
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<tr>
<td>B230</td>
<td>Principles of Finance</td>
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UPPER DIVISION

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<td>B472</td>
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<td>B491</td>
<td>Legal and Ethical Environment of Business</td>
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ELECTIVE COURSES

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<td>Introduction to Business</td>
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<td>Training and Development</td>
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<td>Research and Report Writing</td>
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<td>Insurance</td>
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<td>B404</td>
<td>Negotiation and Conflict Management</td>
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<td>Information Technology Project Management</td>
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<td>B428</td>
<td>Money and Banking</td>
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<td>B441</td>
<td>Personnel and Labor Relations</td>
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<td>B474</td>
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<td>Contemporary Leadership Challenges</td>
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TOTAL DEGREE CREDITS

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This Degree Program is also offered online.

* Credit totals do not include Foundations Courses. These courses may be required of some students based upon placement examinations.

June 2010